

STUDENT DECLARATION FORM

KAPLAN PRIVACY NOTICE

Privacy: Kaplan Business School collects personal information about you for the purposes of administering your enrolment in your chosen education course(s) or program(s) of study. We may not be able to process your request if you do not provide all of the information requested on this form. We may disclose personal information about you in accordance with our **Privacy Policy** including to your education agent, and to the Australian government as required or authorised by law. Our Privacy Policy contains detailed information about how you can access and correct the personal information we hold about you, or make a privacy complaint. You may contact the Privacy Officer at privacy@kaplan.edu.au for more information.

Electronic communications

In regard to promotional material, please indicate below.

- I do not want to receive communication in any format from Kaplan Business School sent on behalf of its sponsors, partners or suppliers, or
- I do not want to receive communication in any format from Kaplan Business School about its own publications, information and events.

DECLARATION

- I have read, understood and agree to be bound by the terms and conditions of enrolment detailed in the enrolment information and policies available online at www.kbs.edu.au.
- I declare that the information I have submitted is a true and complete record of all academic results I have received at each and every university and institution, which I have attended.
- I declare that I have read the instructions on this application form and that, to the best of my knowledge, the information provided by me is true and complete in every way.
- I acknowledge that Kaplan Business School may vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information provided by me.
- I give permission to Kaplan Business School to verify or obtain records from other educational institutions that I have attended.

Student signature	Date (dd/mm/yyyy)
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Please complete the section below if the student is under 18 years at the time of application.

Parent/guardian name	Email of parent/guardian
Signature of parent/guardian	Date (dd/mm/yyyy)

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Return this form to your Kaplan Business School Student Experience Team:

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