

GENUINE STUDENT (GS) ASSESSMENT

USE BLOCK LETTERS WHEN COMPLETING THIS FORM AND PLEASE KEEP A COPY.

APPLICANT DETAILS

| | | | |
|--|---|--|--|
| Family name | | Given name(s) | |
| Have you changed your or your spouse's name? (Please attach a certified copy of evidence of the name change) <input type="checkbox"/> Yes <input type="checkbox"/> No | | Please tick as appropriate <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unspecified | |
| Date of birth (dd/mm/yyyy) | Country of citizenship (Please attach a certified copy of your passport) | | |
| Country of birth | Place of birth | | |
| Current country of residence | Marital status <input type="checkbox"/> Single <input type="checkbox"/> Engaged <input type="checkbox"/> Married (Please attach a certified copy of your marriage certificate) <input type="checkbox"/> Divorced <input type="checkbox"/> Defacto | | |

APPLICANT'S SPOUSE AND FAMILY DETAILS

Please include all parents, children, siblings and spouse.

| Family Name | Given Name(s) | Relationship to Applicant | Age | Marital Status | Country of Residence | Travel to Australia with Applicant as a dependant? (Yes/No) |
|-------------|---------------|---------------------------|-----|----------------|----------------------|---|
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EMPLOYMENT AND EDUCATIONAL HISTORY

Please attach your most recent curriculum vitae or resume. Your curriculum vitae or resume should include full employment and educational history, including dates and positions held for at least the last five years.

Current Employment Status:
 Student Employed (Please attach payslips, work experience letter from employer)
 Unemployed Self-employed (Please attach a certificate of business registration and tax document)
 Other (Please specify)

Is there a gap of more than six months in your employment and educational history? If yes, please provide an explanation (Please attach documentary evidence):
 Yes No

Have you completed previous study by distance education?
 Yes No

Have you enrolled in a course that you did not complete or failed? If yes, why?
 Yes No

Are you married? If yes, please provide spouse's education and employment history.
 Yes No

IMMIGRATION HISTORY

Have you ever been refused or cancelled a visa to any country including Australia? If yes, please attach documentation.

Yes No

Have any of the accompanying family members ever been refused or cancelled a visa to any country including Australia? If yes, please attach documentation.

Yes No

Have you, your spouse or any dependents ever visited Australia and breached any visa conditions? (e.g. not departing by their visa end date) If yes, please attach documentation.

Yes No

Do you have family members or relatives in Australia? If yes, please provide details in the table below.

Yes No

Family members or relatives in Australia (If applicable)

| Family Name | Given Name(s) | Country of Citizenship | Relationship to Applicant |
|-------------|---------------|------------------------|---------------------------|
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EVIDENCE OF FINANCIAL CAPACITY

You must read the student visa financial capacity requirements section on the Department of Home Affairs website at www.homeaffairs.gov.au. Please demonstrate your financial capacity by providing evidence of funds to cover travel to Australia and 12 months' living, course and (for school aged dependents) schooling costs for you and accompanying family members. 12 month's funds is required for GS assessment. (Please complete the table below).

| Expenses | | Amount (AUD) | Estimated amount (AUD) | Converted amount (in local currency) |
|---|-------------------------------|---------------------------------------|------------------------|--------------------------------------|
| Travel costs | Applicant | Return airfare | AUD | |
| | Accompanying family member(s) | Return airfare for each family member | AUD | |
| Tuition Fees | Applicant | Tuition fee for first 12 months | AUD | |
| | School-aged child(ren) | AUD 13,502 per child | AUD | |
| Living costs | Applicant | AUD 29,710 per year | AUD | |
| | Spouse | AUD 10,394 per year | AUD | |
| | Child(ren) | AUD 4,449 per child | AUD | |
| | | Total Funds | AUD | |
| Initial total amount required for Kaplan Business School GS assessment purpose (please attach evidence of funds). | | | AUD | |

Who will fund your studies for the duration of your course? (If sponsored, please complete the table below):

Self-funded Spouse Sponsored

| Sponsor's Family Name | Sponsor's Given Name(s) | Country of Citizenship | Relationships to Applicant | Current Occupation or Position held | Income Amount (please attach proof of income) |
|-----------------------|-------------------------|------------------------|----------------------------|-------------------------------------|--|
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Source of funds (where are your funds coming from)? Please tick the appropriate box(es) below and attach relevant evidence.

| Please tick | Evidence | Amount (AUD) |
|--------------------------|---|--------------|
| <input type="checkbox"/> | Payslips | |
| <input type="checkbox"/> | Bank loan | |
| <input type="checkbox"/> | Employment certificate or letter | |
| <input type="checkbox"/> | Business registration | |
| <input type="checkbox"/> | Money deposits | |
| <input type="checkbox"/> | Financial institution or government loans | |
| <input type="checkbox"/> | Scholarships or sponsorships | |
| <input type="checkbox"/> | Other (Please specify) | |
| Total Amount | | AUD |

Are you expected to repay any part of a loan during your studies in Australia?

Yes No

If yes, how will you fund your studies for the remainder of your study duration?

GENUINE STUDENT STATEMENT

You must attach your Genuine Student Statement with your GS Assessment form to demonstrate that you satisfy the Department of Home Affairs Genuine Student criteria. In your statement, you need to address the following criteria. Answers must be written by you, with a maximum of 150 words for each criterion. If applicable, you also need to provide evidence to support your statement;

- Details of your current circumstances. This includes ties to family, community, employment and economic circumstances.
- Reason for choosing to study this course in Australia with Kaplan Business School. You must explain your understanding of the requirements of the intended course and studying and living in Australia.
- Details of anticipated benefits you will gain after completing this course.
- Details of any other relevant information you would like to include.

DOCUMENT CHECKLIST

Please note that these documents must be certified by a Kaplan Business School representative or authorised education agent, a Public Notary or a Justice of the Peace in Australia

| Documents | Provided? (Yes / No / Not applicable) |
|--|---------------------------------------|
| Genuine Student Statement | |
| A certified copy of evidence of the name change | |
| Certified copies of passports for you, your spouse or accompanying family members | |
| A certified copy of your marriage certificate | |
| Documentary evidence showing the evidence for a gap in your employment and educational history | |
| Evidence of visa rejection | |
| Evidence of funds - Initial total amount required for GS assessment purpose | |
| Any other documents (please specify): | |

APPLICANT DECLARATION

I declare that:

- I have read, understood and agree to be bound by the terms and conditions of enrolment and policies available online at www.kbs.edu.au
- The information I have submitted is a true and complete record of all academic results I have received at each and every university and institution, which I have attended.
- I have read the instructions on this form and that, to the best of my knowledge, the information provided by me is true and complete in every way.
- I acknowledge that Kaplan Business School may vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information provided me.
- I give permission to Kaplan Business School to verify or obtain records from other educational institutions that I have attended.

Student's name

Student signature

Date (dd/mm/yyyy)

For under 18 student

Parent's name

Parent signature

Date (dd/mm/yyyy)

AGENT DECLARATION (IF APPLICABLE)

I, _____ confirm that the above applicant has been counselled and interviewed by me (or qualified consultants in my agency) with regards to the criteria in this GS Assessment Form. I also confirm that documents attached to this form are genuine and have been verified by myself.

Agent name

Counsellor's full name

Counsellor's signature

Date (dd/mm/yyyy)

Agent's stamp

Privacy: Kaplan Business School collects personal information about you for the purposes of administering your enrolment in your chosen education course(s) or program(s) of study. We may not be able to process your request if you do not provide all of the information requested on this form. We may disclose personal information about you in accordance with our **Privacy Policy** including to your education agent, and to the Australian government as required or authorised by law. Our Privacy Policy contains detailed information about how you can access and correct the personal information we hold about you, or make a privacy complaint. You may contact the Privacy Officer at privacy@kaplan.edu.au for more information.

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