

# General admission information for Kaplan Business School

Kaplan Business School Pty Ltd. ABN 86 098 181 947. PRV 12094. CRICOS 02426B.

## About Kaplan Business School

- ❖ Campus locations
  - Adelaide: <http://www.kbs.edu.au/campuses/adelaide-campus/>
  - Brisbane: <http://www.kbs.edu.au/campuses/brisbane-campus/>
  - Melbourne: <http://www.kbs.edu.au/campuses/melbourne-campus/>
  - Sydney: <http://www.kbs.edu.au/campuses/sydney-campus/>
- ❖ Important dates <http://www.kbs.edu.au/news-and-events/important-dates/>
- ❖ Contact details <http://www.kbs.edu.au/contact/>

## Admission criteria

The School has stringent procedures in place to assess whether a student's qualifications, experience and English language proficiency are appropriate to gain entry to study at the School. Admissions requirements can be found in the [Admission Requirements Policy](#).

### A. Applicants with higher education study

Entry into undergraduate courses requires successful completion of Year 12 or equivalent schooling such as a Certificate IV or equivalent. Entry into the Bachelor level courses requires an ATAR of 55 or equivalent.

### B. Applicants with vocational education and training (VET) study

Entry into undergraduate courses requires successful completion of a VET qualification at Certificate IV or above.

### C. Applicants with recent secondary education (within the past two years)

Entry into the Bachelor level courses requires an ATAR of 55 or equivalent. For school leavers entering undergraduate courses the School offers a number of adjustment factors, outlined in the [Admission Requirements Policy](#).

### D. Applicants with work and life experience

Mature age students (21 years of age and over) may be admitted to a course without meeting academic entry requirements where they can demonstrate the attainment of relevant and recognised prior learning experience.

## Additional information

### Domestic applicants with overseas qualifications

Overseas qualifications will be assessed for equivalence in Australia at the time of application using the Country Education Profiles (CEP) online tool. AQF qualifications and providers will be verified using one of the Australian government's registers, such as Training.gov.au (TGA) and the TEQSA National Register.

### English language proficiency

Applicants whose secondary school education, undergraduate or postgraduate qualification was not completed in English or whose work in the industry was not carried out in English must demonstrate levels of English proficiency as outlined in the [Admission Requirements Policy](#).

## How to apply

Applications for admission can be made directly with the School via the website. Click on the following link - <https://www.kbs.edu.au/apply/>

## Enrolment

Steps to accept the offer will be outlined in the email sent to you along with the offer letter. When accepting offers, students are required to pay the first trimester fee stated on the offer letter or return a FEE-HELP application form.

## Recognition of Prior Learning

All students who possess prior learning may submit evidence of such and apply for recognition. The School may award exemption towards the achievement of an award of various forms of prior learning. Further information about the Recognition of Prior Learning (RPL) process can be found in the [Recognition of Prior Learning \(RPL\) Policy](#).

## Deferment

Students may request to defer the commencement of their studies by submitting a completed form to Kaplan, together with documentary evidence verifying their situation. Further information can be found in the [Changes to Enrolment Policy](#). Note a deferral fee applies.

## Fees and charges

Kaplan Business School's fees and charges are available on our website. [Click here](#).

## Student profile

The table below gives an indication of the likely peer cohort for new students at the institution. It provides data on students that commenced undergraduate study and passed the census date in the most relevant recent intake period for which data are available, including those admitted through all offer rounds, across all Australian campuses, and international students studying in Australia.

Applicant background	Trimester 1, 2018	
	Number of students	Percentage of all students
<b>(A) Higher education study</b> (includes a bridging or enabling course)	<5	N/P
<b>(B) Vocational education and training (VET) study</b>	<5	N/P
<b>(C) Work and life experience</b> (Admitted on the basis of previous achievement not in the other three categories)	N/A	N/A
<b>(D) Recent secondary education</b> <ul style="list-style-type: none"> <li>• Admitted solely on the basis of ATAR (regardless of whether this includes the consideration of adjustment factors such as equity or subject bonus points)</li> <li>• Admitted where both ATAR and additional criteria were considered (e.g. portfolio, audition, extra test, early offer conditional on minimum ATAR)</li> <li>• Admitted on the basis of other criteria only and ATAR was <b>not</b> a factor (e.g. special consideration, audition alone, schools recommendation scheme with no minimum ATAR requirement)</li> </ul>	N/A	N/A
<b>International students</b>	215	97.7%
<b>All students</b>	<b>220</b>	<b>100%</b>

Notes: "<5" – the number of students is less than 5.  
N/A – Students not accepted in this category  
N/P – Not published: the number is hidden to prevent calculation of numbers in cells with less than 5 students.

## Where to get further information

- ❖ [TEQSA national register](#)
- ❖ [QILT – Quality Indicator for Learning and Teaching](#)
- ❖ [Complaints and Appeals Policy](#)