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KAPLAN BUSINESS SCHOOL

POSTGRADUATE QUALIFYING PROGRAM FREQUENTLY ASKED QUESTIONS (FAQS)

(CRICOS COURSE CODE: 102708D)

What is the Postgraduate Qualifying Program?

The Postgraduate Qualifying Program is a non-award program for students who do not meet the direct academic entry requirements into postgraduate courses in Business Administration (leading to our MBA); Business Analytics (leading to our Master of Business Analytics Extension); Accounting (leading to our Master of Accounting and Master of Professional Accounting); and Information Technology (leading to our Master of Information Technology).

Successful completion of the Postgraduate Qualifying Program grants entry into the following Kaplan Business School courses:

- Graduate Certificate in Accounting
- Graduate Certificate in Business Administration
- Graduate Certificate in Business Analytics
- Graduate Certificate in Information Technology

Most students who enrol into the Postgraduate Qualifying Program will apply for the following pathway:

Postgraduate Qualifying Program > **Graduate Certificate** > **Master's**

How many subjects does the Postgraduate Qualifying Program consist of?

The Postgraduate Qualifying Program consists of 5 core subjects:

SUBJECT CODE AND TITLE	BRIEF OUTLINE OF SUBJECT CONTENTS
PQP001 Academic English	Synthesising texts Using business language Articulating ideas
PQP002 Study and Research Skills	Writing assignments Presenting in class Referencing correctly
PQP003 Critical Thinking	Constricting arguments Evaluating viewpoints Solving problems
PQP004 Quantitative Studies	Analysing data Interpreting statistics Calculating algorithms
PQP005 Intercultural Studies	Learning in Australia Communicating locally Understanding the culture

What are the academic and English requirements into the Postgraduate Qualifying Program?

The academic and English requirements are as follows:

- Academic: Successful completion of an Australian Advanced Diploma or Associate Degree or equivalent offshore qualification
- English: Academic IELTS - overall 5.5, no individual band score under 5.0

Students who do not meet both the academic and English requirements may still be considered for entry based on a minimum of 2 years work experience.

What are the tuition fees for the Postgraduate Qualifying Program?

- For international students, please refer to our website for updated tuition fees. www.kbs.edu.au/admissions/fees/international-fees
- For domestic students, please refer to our website for updated tuition fees. www.kbs.edu.au/admissions/fees/domestic-fees

Note: FEE-HELP is not available for this course.

Are scholarships available?

Scholarships are available for the Postgraduate Qualifying Program and standard conditions apply. www.kbs.edu.au/admissions/scholarships

How is the Postgraduate Qualifying Program delivered?

The Postgraduate Qualifying Program is available at any of the five (5) Kaplan Business School campuses (Adelaide, Brisbane, Melbourne, Perth and Sydney).

The duration of the Postgraduate Qualifying Program is 1 trimester (12 teaching weeks).

For classroom delivery, students are required to attend one 4-hour class for 5 days each week over the 12-week period. In relation to students on a student visa, this amounts to 20 hours per week which is in line with the National Code 2018. The maximum class size will be 25 students.

Does completion of the Postgraduate Qualifying Program enable students to be eligible for entry to another Australian education provider?

The sole purpose of the Postgraduate Qualifying Program is to enable students to meet the entry requirements into a Kaplan Business School graduate certificate course. However, a student may apply for entry to another education provider who may determine eligibility on a case-by-case basis. Kaplan Business School cannot facilitate that process with another provider.

Can students apply for Recognition of Prior Learning (RPL) into the Postgraduate Qualifying Program based on previous studies (undertaken in Australia or offshore)?

Some students may be eligible to receive RPL for PQP001 Academic English and PQP005 Intercultural Studies based on the following:

- If the student was born in Australia
- If the student has undertaken sufficient studies within the Australian Education System
- If the student has completed an offshore qualification that was taught in English

Each request for RPL of these subjects will be assessed case-by-case. Students may be requested to provide further evidence in support of their RPL request.

What is important about the Postgraduate Qualifying Program being a non-award course?

Students will receive a Confirmation of Enrolment (CoE) on accepting their Offer of Admission which can be used to apply for an international student visa if required. On completion of the course, however, they will not receive a Testamur. The course is not credit-bearing – that is, students cannot receive any RPL for entry into another Kaplan Business School course.

Can students study only the Postgraduate Qualifying Program, or do they need to package it with another course?

The Postgraduate Qualifying Program can be taken as a standalone program. However, the premise is that it will be used to progress to a graduate certificate course and ultimately a master's course.

Can students transfer to another Kaplan Business School campus after completing the Postgraduate Qualifying Program?

Yes, Postgraduate Qualifying Program students can transfer between Kaplan Business School campuses, subject to certain conditions applicable to any request for a campus transfer.

Is this course recognised by the Australian Government?

The Postgraduate Qualifying Program is fully recognised by the Australian Government and is registered on the Study in Australia website. The CRICOS Course code is 102708D.

If a student's English level is below the entry requirement, can he/she be offered an English for Academic Purposes prior to commencing his/her course?

Yes. KBS offers English for Academic Purposes which can be packaged with the PQP and postgraduate courses. Information on the ELICOS course is available here.

www.kbs.edu.au/courses/kaplan-english-australia

What support do students receive?

As with all Kaplan Business School courses, the Postgraduate Qualifying Program offers its full range of Kaplan Business School's award-winning student experience services including additional support in developing students' English and academic study skills; outstanding career prospects and outstanding graduate outcomes (for those who successfully complete the master's program).

Does the Postgraduate Qualifying Program count towards the requirements for Post Study Work (PSW)?

As always, students need to obtain their own visa advice. It can be noted that the Postgraduate Qualifying Program is a non-award course. However, after completion of the master's, students may be eligible for PSW.

www.kbs.edu.au/courses/postgraduate-qualifying-program

Information is correct as at 1 December 2023 and is subject to change at the discretion of Kaplan Business School.