

ACADEMIC INTERNSHIP EXPRESSION OF INTEREST FORM

This form is used to register your interest to study an Academic Internship, as an elective subject. This form is used in conjunction with the enrolment process for MBA507. During the trimester prior to your internship commencement, Careers Central will notify you of your preference and eligibility. Please ensure each section of this form is complete.

USE BLOCK LETTERS WHEN COMPLETING THIS FORM AND PLEASE KEEP A COPY.

STUDENT DETAILS

Title <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Other (please specify)	
Family name	Given name(s)
Date of birth (dd/mm/yyyy)	Student ID

CURRENT COURSE DETAILS

- Graduate Diploma of Business Administration
 Master of Business Administration

SPECIALISATION

WHICH SPECIALISATION INTERESTS YOU?

<input type="checkbox"/> Entrepreneurship	<input type="checkbox"/> International Leadership	<input type="checkbox"/> Health Services Management	<input type="checkbox"/> Digital Marketing	<input type="checkbox"/> Project Management	<input type="checkbox"/> Tourism and Hospitality Leadership	<input type="checkbox"/> No specialisation – general
Notes:	Notes:	Notes:	Notes:	Notes:	Notes:	Notes:

STUDENT DECLARATION

Student signature	Date (dd/mm/yyyy)
-------------------	-------------------

Please return this form via email to intern@kbs.edu.au

ACADEMIC INTERNSHIP EXPRESSION OF INTEREST FORM

OFFICE USE ONLY

ELIGIBILITY

- Successfully completed one trimester of study in the GDBA/MBA course
- Successfully passed a review of your academic progression by a KBS representative
- At least two electives remaining (Part-time)

STUDY OPTIONS

Please select the trimester during which you wish to complete the MBA507 Internship elective.

- Trimester 1
- Trimester 2
- Trimester 3

Academic Year: _____

Student GPA	SEO Comments	
WIL Coordinator's name	Signature	Date (dd/mm/yyyy)

Privacy: Kaplan Business School collects personal information about you for the purposes of administering your enrolment in your chosen education course(s) or program(s) of study. We may not be able to process your request if you do not provide all of the information requested on this form. We may disclose personal information about you in accordance with our **Privacy Policy** including to your education agent, and to the Australian government as required or authorised by law. Our Privacy Policy contains detailed information about how you can access and correct the personal information we hold about you, or make a privacy complaint. You may contact the Privacy Officer at privacy@kaplan.edu.au for more information.

Return this form to your Kaplan Business School Student Experience Team:

Adelaide

Level 1, 68 Grenfell Street
Adelaide SA 5000
Tel: +61 (0)8 8215 4100
Email: adelaide@kbs.edu.au

Brisbane

Ground Floor, 369 Ann Street
Brisbane QLD 4000
Tel: +61 (0)7 3872 3800
Email: brisbane@kbs.edu.au

Melbourne

Level 4, 370 Docklands Drive
Docklands, Melbourne VIC 3008
Tel: +61 (0)3 9626 4576
Email: melbourne@kbs.edu.au

Sydney

Level 8, 540 George Street
Sydney NSW 2000
Tel: +61 (0)2 8248 6758
Email: sydney@kbs.edu.au