

# Graduate Attributes

## Scope

This policy is applicable to Kaplan Business School Pty Ltd, (“Kaplan”).

## Purpose

Kaplan nurtures its students to encourage the development of Kaplan graduates who are critical and independent thinkers with good research and communication skills, strong ethics and the social skills needed to interact successfully with people from culturally and linguistically diverse backgrounds.

## Policy Standards

At the completion of a course of study at Kaplan, graduates will be able to demonstrate key generic attributes that contribute to graduate effectiveness in employment, further learning and in making constructive contributions to society.

Kaplan graduates will demonstrate the following qualities:

### Research and inquiry

Graduates will be able to:

- Critically analyse, evaluate and apply information in order to make decisions in a wide variety of industry situations.
- Undertake, evaluate and apply appropriate research, theories, concepts and tools to investigate solutions to problems.
- Exercise critical thinking and independent judgement to assess situations and determine solutions.
- Have an informed respect for the principles, methods, values and boundaries of their profession and the capacity to question these.

### Ethical, social and professional understanding

Graduates will be able to:

- Assess situations and professional responsibilities having regard to ethical, social, and professional considerations as appropriate within a business context.
- Act responsibly, ethically and with integrity and trustworthiness in their profession.
- Hold personal values and beliefs consistent with their role and participate in the broad discussion of these values and beliefs while respecting the views of others.
- Understand the broad local and global economic, political, social and environmental systems and their impact on relevant systems.
- Acknowledge personal responsibility for their own judgments and behaviour.
- Work collaboratively with people from diverse backgrounds and be aware of the different roles of team members.

### Communication

Graduates will:

- Recognise the value of effective communication in the learning and business environment.
- Create and present knowledge and ideas confidently and effectively using a variety of methods and technologies.
- Recognise the wide range of possible audiences for information and advice and respond with communication strategies appropriate to those audiences.

### Integration of theory and practice

Graduates will:

- Have advanced knowledge in their chosen area and the ability to transfer that knowledge to authentic workplace contexts.
- Apply knowledge of theory and practice in their chosen area to current, new and unexpected situations.
- Be effective problem-solvers, capable of applying logical, critical and creative thinking to a range of problems in order to present viable solutions.

### Independent and reflective practice

Graduates will be able to:

- Work independently and be self-directed learners with the capacity and motivation for continued professional learning and development.
- Critically reflect on their own practice and evaluate and understand current capacity and further development needs.

In summary, a graduate is expected to be an ethical and competent professional with a critical and creative mind to solve problems, be open to the diversity of cultures, be able to communicate effectively, and possess social and employability skills.

### Version Control and accountable officers

It is the joint responsibility of the Implementation Officer and Responsible Officer to ensure compliance with this policy.

<b>Policy Category</b>	Academic			
<b>Responsible Officer</b>	Vice President, Academic			
<b>Implementation Officer</b>	Academic Dean			
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<b>Version</b>	<b>Authored by</b>	<b>Brief Description of the changes</b>	<b>Date Approved:</b>	<b>Effective Date:</b>
1.0	Quality & Standards Group	Unpacking of one document into existing document	01.01.2014	01.01.2014
1.1	Academic Quality and Governance Team	Document reviewed for currency and edited to promote clarity. Implementation Officer introduced into policy. Retitled to Graduates Attributes Policy to reflect industry nomenclature.	25.05.2016	16.06.2016